Notice of Privacy Practices for your *personal* health and financial information

THIS NOTICE DESCRIBES HOW MEDICAL INFORMATION ABOUT YOU MAY BE USED AND DISCLOSED AND HOW YOU CAN GET ACCESS TO THIS INFORMATION. PLEASE **REVIEW IT CAREFULLY.**

The privacy of your personal and health information is important. You don't need to do anything unless you have a request or complaint.

Relationships are built on trust. One of the most important elements of trust is respect for an individual's privacy. We at Humana value our relationship with you, and we take vour personal privacy seriously.

This notice explains Humana's privacy practices, our legal responsibilities, and your rights concerning your personal and health information. We follow the privacy practices described in this notice and will notify you of any changes.

We reserve the right to change our privacy practices and the terms of this notice at any time, as allowed by law. This includes the right to make changes in our privacy practices and the revised terms of our notice effective for all personal and health information we maintain. This includes information we created or received before we made the changes. When we make a significant change in our privacy practices, we will change this notice and send the notice to our health plan subscribers.

What is personal and health information?

Personal and health information - from now on referred to as "information" - includes both medical information and individually identifiable information, like your name, address, telephone number, or Social Security number. The term "information" in this notice includes any personal and health information created or received by a healthcare provider or health plan that relates to your physical or mental health or condition, providing healthcare to you, or the payment for such healthcare. We protect this information in all formats including electronic, written and oral information.

How does Humana protect my information?

In keeping with federal and state laws and our own policy, Humana has a responsibility to protect the privacy of your information. We have safeguards in place to protect your information in various ways including:



- Limiting who may see your information
- Limiting how we use or disclose your information
- Informing you of our legal duties about vour information
- Training our associates about company privacy policies and procedures

How does Humana use and disclose my information?

We must use and disclose your information:

- To you or someone who has the legal right to act on vour behalf
- To the Secretary of the Department of Health and **Human Services**
- Where required by law.

We have the right to use and disclose your information:

- To a doctor, a hospital, or other healthcare provider so you can receive medical care
- For payment activities, including claims payment for covered services provided to you by healthcare providers and for health plan premium payments
- For healthcare operation activities including processing your enrollment, responding to your inquiries and requests for services, coordinating your care, resolving disputes, conducting medical management, improving quality, reviewing the competence of healthcare professionals, and determining premiums
- For performing underwriting activities. However, we will not use any results of genetic testing.
- To your plan sponsor to permit them to perform plan administration functions such as eligibility, enrollment and disenrollment activities. We may share summary level health information about you with your plan sponsor in certain situations such as to allow your plan sponsor to obtain bids from other health plans. We will not share detailed health information to your plan sponsor unless you provide us your permission or your plan sponsor has certified they agree to maintain the privacy of your information.

Notice of Privacy Practices (continued)

- To contact you with information about health-related benefits and services, appointment reminders, or about treatment alternatives that may be of interest to you
- To your family and friends if you are unavailable to communicate, such as in an emergency
- To your family and friends or any other person you identify, provided the information is directly relevant to their involvement with your health care or payment for that care. For example, if a family member or a caregiver calls us with prior knowledge of a claim, we may confirm whether or not the claim has been received and paid.
- To provide payment information to the subscriber for Internal Revenue Service substantiation
- To public health agencies if we believe there is a serious health or safety threat
- To appropriate authorities when there are issues about abuse, neglect, or domestic violence
- In response to a court or administrative order, subpoena, discovery request, or other lawful process
- For law enforcement purposes, to military authorities and as otherwise required by law
- To assist in disaster relief efforts
- For compliance programs and health oversight activities
- To fulfill Humana's obligations under any workers' compensation law or contract
- To avert a serious and imminent threat to your health or safety or the health or safety of others
- For research purposes in limited circumstances
- For procurement, banking, or transplantation of organs, eyes, or tissue
- To a coroner, medical examiner, or funeral director.

Will Humana use my information for purposes not described in this notice?

In all situations other than described in this notice, Humana will request your written permission before using or disclosing your information. You may revoke your permission at any time by notifying us in writing. We will not use or disclose your information for any reason not described in this notice without your permission.

What does Humana do with my information when I am no longer a Humana member or I do not obtain coverage through Humana?

Your information may continue to be used for purposes described in this notice when your membership is terminated or you do not obtain coverage through

Humana. After the required legal retention period, we destroy the information following strict procedures to maintain the confidentiality.

What are my rights concerning my information?

The following are your rights with respect to your information:

- Access You have the right to review and obtain a copy of your information that may be used to make decisions about you, such as claims and case or medical management records. You also may receive a summary of this health information. If you request copies, we may charge you a fee for each page, a per hour charge for staff time to locate and copy your information, and postage.
- Adverse Underwriting Decision You have the right to be provided a reason for denial or adverse underwriting decision if Humana declines your application for insurance.*
- Alternate Communications You have the right to receive confidential communications of information in a different manner or at a different place to avoid a life threatening situation. We will accommodate your request if it is reasonable.
- Amendment You have the right to request an amendment of information we maintain about you if you believe the information is wrong or incomplete.
 We may deny your request if we did not create the information, we do not maintain the information, or the information is correct and complete. If we deny your request, we will give you a written explanation of the denial.
- Disclosure You have the right to receive a listing of instances in which we or our business associates have disclosed your information for purposes other than treatment, payment, health plan operations, and certain other activities. Effective April 1, 2003 or whenever you became a Humana member, Humana began maintaining these types of disclosures and will maintain this information for a period of six years. If you request this list more than once in a 12-month period, we may charge you a reasonable, cost-based fee for responding to these additional requests.
- Notice You have the right to receive a written copy of this notice any time you request.
- Restriction You have the right to ask to restrict uses or disclosures of your information. We are not required to agree to these restrictions, but if we do, we will abide by our agreement. You also have the

^{*} This right applies only to our Massachusetts residents in accordance with state regulations.

Notice of Privacy Practices (continued)

right to agree to or terminate a previously submitted restriction.

How do I exercise my rights or obtain a copy of this notice?

All of your privacy rights can be exercised by obtaining the applicable privacy rights request forms. You may obtain any of the forms by:

- Contacting us at 1-866-861-2762 at any time
- Accessing our Website at Humana.com and going to the Privacy Practices link
- E-mailing us at privacyoffice@humana.com

Send completed request form to: Humana Inc. Privacy Office 003/10911 101 E. Main Street Louisville, KY 40202

What should I do if I believe my privacy has been violated?

If you believe your privacy has been violated in any way, you may file a complaint with Humana by calling us at: 1-866-861-2762 any time.

You may also submit a written complaint to the U.S. Department of Health and Human Services, Office of Civil Rights (OCR). We will give you the appropriate OCR regional address on request. You also have the option to e-mail your complaint to OCRComplaint@hhs.gov. We support your right to protect the privacy of your personal and health information. We will not retaliate in any way if you elect to file a complaint with us or with the U.S. Department of Health and Human Services.

PRIVACY NOTICE CONCERNING FINANCIAL INFORMATION

Humana and our affiliates understand that the privacy of your personal information is important to you. We take your privacy seriously and your trust in our ability to protect your private information is very important to us. This notice describes our policy regarding the confidentiality and disclosure of personal financial information.

How does Humana collect information about me?

We collect information about you and your family when you complete applications and forms. We also collect information from your dealings with us, our affiliates, or others. For example, we may receive information about you from participants in the healthcare system, such as your doctor or hospital, as well as from employers or plan administrators, credit bureaus, and the Medical Information Bureau.

What information does Humana receive about me?

The information we receive may include such items as your name, address, telephone number, date of birth, Social Security number, premium payment history, and your activity on our Website. This also includes information regarding your medical benefit plan, your health benefits, and health risk assessments.

Where will Humana disclose my information?

We may share your information with affiliated companies and non-affiliated third parties, as permitted by law. We may also provide your information to other financial institutions with which we have joint marketing agreements in order to provide you with offers for products and services you may find of value or which are health-related.

What can I prevent with an opt-out disclosure?

You can prevent the disclosures to non-affiliated third parties that provide products and services not offered by Humana or where the non-affiliated company provides services related to your plan by requesting to opt-out of such disclosures. Your opt-out request will apply to all members or individuals covered under your Humana identification number or member account.

Your opt-out request will continue to apply until you revoke your request or terminate your membership.

How do I request an opt-out?

At any time you can tell Humana not to share any of your personal information with affiliated companies that provide offers of non-Humana products or services. If you wish to exercise your opt-out option, or to revoke a previous opt out request, you need to provide the following information to process your request: your name, date of birth, and your Humana member identification

Notice of Privacy Practices (continued)

number. You can use any of the methods below to request or revoke your opt-out:

- Call us at 1-866-861-2762
- E-mail us at privacyoffice@humana.com.
- Send your opt-out request to us in writing: Humana Inc.
 Privacy Office 003/10911
 101 E. Main Street
 Louisville, KY 40202

Humana follows all federal and state laws, rules, and regulations addressing the protection of personal and health information. In situations when federal and state laws, rules, and regulations conflict, Humana follows the law, rule, or regulation which provides greater protection.

The following affiliates and subsidiaries also adhere to Humana's privacy policies and procedures:

American Dental Plan of North Carolina, Inc.

American Dental Providers of Arkansas, Inc.

CarePlus Health Plans, Inc.

Cariten Health Plan, Inc.

Cariten Insurance Company

CompBenefits Company

CompBenefits Dental, Inc.

CompBenefits Insurance Company

CompBenefits of Alabama, Inc.

CompBenefits of Georgia, Inc.

CorpHealth, Inc. dba LifeSynch

CorpHealth Provider Link, Inc.

DentiCare, Inc.

Emphesys, Inc.

Emphesys Insurance Company

HumanaDental Insurance Company

Humana AdvantageCare Plan, Inc. fna Metcare Health Plans, Inc.

Humana Benefit Plan of Illinois, Inc. fna OSF Health Plans. Inc.

Humana Employers Health Plan of Georgia, Inc.

Humana Health Benefit Plan of Louisiana, Inc.

Humana Health Insurance Company of Florida, Inc.

Humana Health Plan of California, Inc.

Humana Health Plan of Ohio, Inc.

Humana Health Plan of Texas, Inc.

Humana Health Plan, Inc.

Humana Health Plans of Puerto Rico, Inc.

Humana Insurance Company

Humana Insurance Company of Kentucky

Humana Insurance Company of New York

Humana Insurance of Puerto Rico, Inc.

Humana MarketPOINT, Inc.*

Humana MarketPOINT of Puerto Rico, Inc.*

Humana Medical Plan, Inc.

Humana Medical Plan of Utah, Inc.

Humana Pharmacy, Inc.

Humana Wisconsin Health Organization

Insurance Corporation

Kanawha Insurance Company*

Managed Care Indemnity, Inc.

Preferred Health Partnership, Inc.*

Preferred Health Partnership of Tennessee, Inc.

The Dental Concern, Inc.

The Dental Concern, Ltd.

* These affiliates and subsidiaries are only covered by the Privacy Notice Concerning Financial Information section.



Humana Employee Enrollment Form - 2-99 Employees

TEXAS

The offering company(ies) listed below, severally or collectively, as the content may require, are referred to in this application as "Humana".

PPO and Classic Medical plans, Life and Vision plans insured or administered by Humana Insurance Company. HMO plans offered by Humana Health Plan of Texas, Inc., a Health Maintenance Organization. POS plans offered by Humana Health Plan of Texas, Inc., a Health Maintenance Organization and insured or administered by Humana Insurance Company. Prepaid and AdvantagePlus dental benefits offered and administered by DentiCare, Inc. (d/b/a CompBenefits). All other Dental plans insured or administered by HumanaDental Insurance Company or Humana Insurance Company. CompBenefits Vision plan insured and administered by CompBenefits Insurance Company.

Please print clearly and fill in each applicable circle. Proposed Effective Date://										
Company name Company city State							State			
Enrollment Information										
Relationship	Last name, First name MI		Height (ft / in)	Weight (lbs.)	Full-time Gender student?		Date of birt	h If ye	Disabled? If yes, indicate reason.	
Employee	,		/		O F O M	N/A	11	O Y	Reason:	
Spouse			/		O F O M	N/A	11	O Y	Reason:	
Child			/		O F O M	O N O Y	11	O Y		
Child			/		O F O M	O N O Y	11	O N	Reason:	
Child			/		O F O M	O N O Y	11	O Y	Reason:	
Other (specify):			/		O F O M	O N O Y	//	O N	Reason:	
EMPLOYEE INFO	RMATION: HO	URS WORKED	PER WEE	K:	O RI	ETIREE	DATE OF FUL	L-TIME H	IRE:	11
SSN #		Street address							APT / Sui	te / Box
City	City			e Zip code Pl			Phone # ()			
Language: O	English O Spanish	1	Email add	dress						
Do you have a d	isability that affects	your ability to co	mmunicat	e or read?	O N C	Y				
TX-72000-EI 5/20	008									
Medical	Group #:			enefit #:			Class/Div:			
Coverage type	e: O Employee o O Family	nly O Emplo O NO CO				yee and chi	ild(ren)	lan name		
1. Prior medic	al coverage durin					r aroup co	verage)? O N	1 Q Y		
	surance carrier name		P	rior cove	rage typ	e:		Effective	date	.11
			Employee onlyEmployee and child(ren)Famil				nployee and spous mily	loyee and spouse		
2. Other medic	cal coverage in ef	fect at the san	ne time a	s this Hu	mana cov	verage (in	dividual or oth	er group	coverag	e)? O N O Y
Other Medical Insurance carrier name Policy #				Other coverage type: Employee only Employee and child(ren) Employee and child(ren) Family Effective date// Term date// Term date//						
3. Medicare coverage:										
Employee coverage: O N O Y Medicare ID Effective date/ Term date/ Term date										
Spouse coverage: O N O Y Medicare ID Effective date/_/_ Term date/_/_						.//				
TX-72000-MD 5/2008										
Health Savings Account Group #: Benefit #: Class/Div:										
If you have medical coverage under another plan, you may not be eligible for an HSA. Please check with your tax advisor for details. Please refer to Humana's HSA contribution worksheet to calculate your maximum allowed contribution. You can find additional information on HSAs on Humana.com. Select the Quick Link for Spending Account information on the Member page.										
Do you elect the Health Savings Account? N O Y (If no, complete waiver.) TX-72000-HA 5/2008 Beneficiary for this account will be the employee's estate. You may change beneficiary information on file with the bank that administers the HSA once the account is established.										

TX-72000 5/2008 1 Reorder# TX-51340-SB 11/2008

		Last name:			Fi	irst name:		
Dental	Group #:		Benefit #:			Class/Div:		
Coverage type:	Employee orFamily		ee and spouse (/ ERAGE (complete v		oyee and child(ren)	Plan name	
Prior dental cove		e past 12 month						
Prior dental insuran	ce carrier name		Prior coverage to Employee only		Effective date		Policy #	
Prior orthodontia o	coverage in the p	ast 12 months?	Employee and spEmployee and chFamily		Term date / /		Prior carrier phone # ()	
TX-72000-HD 5/200	8		- Taning					
Basic Life	Group #:		Benefit #:			Class/Div:		
Primary beneficiary	name (Last, First	MI)		Second	ary beneficiary	name (Last,	First MI)	
Class (employer will with this informatio TX-72000-BL 5/2008	n if needed)		Annual salary (if a \$	pplicable		endent lif	e? O No O Yes er section.	
						-1		
Voluntary Life Voluntary employee coverage? O N O		(min \$15,000)	Benefit #: Primary beneficiar	y name		Class/Div:	dary beneficiary name (Last, First MI)	
Voluntary spous coverage? O N	e life Amount	(min. \$5,000)	Voluntary child	d(ren) l	ife coverage	? Annua \$	l employee salary (if applicable)	
TX-72000-VL 5/2008								
Vision	Group #:		Benefit #:			Class/Div:		
Coverage type:	O Family		ee and spouse (ERAGE (complete v		oyee and child(ren)	Plan name	
TX-72000-VS 5/2008	3							
Medical Health	History							
injury, had surg are currently pr	24 months have yad or been treate ery or hospitalizategnant? • N	ou or any depend d for an illness or tion recommended Y	dent 2. Within the or any de d, or prescribe	e past 24 ependent d medica	1 months have to be covered ation? • N	you been O Y	 Have you or any dependent to be covered incurred medical expenses in excess of \$7,500 in the past 12 months? ○ N ○ Y 	
Attach addition	nal signed and o	lated sheets if	necessary.		etails below a	and specify	the question number.	
Question # & letter		Person treated (La	ast name, First nam	e)				
Condition				Treatm	ents received			
Medications prescribed				Current or future treatments or medications				
Date diagnosed _	_11			Date la	st seen by a do	ctor / _		
Question # & letter		Person treated (La	ast name, First nam	e)				
Condition		<u> </u>	· · · · · · · · · · · · · · · · · · ·	Treatm	ents received			
Medications prescri	ibed			Curren	t or future treat	ments or m	edications	
Date diagnosed _	_11			Date la	st seen by a do	ctor / _	/	
Question # & letter		Person treated (La	ast name, First nam	e)				
Condition			.,	-	ents received			
Medications prescri	ibed			Curren	t or future treat	ments or m	edications	
Date diagnosed _	_11			Date la	st seen by a do	ctor / _		

TX-72000-MH 5/2008

I acknowledge that I have been given the opportunity to apply for group coverage available to me and my dependents through my employer. I proclaim that I was not pressured or forced by my employer, the writing agent, or Humana into waiving (declining) coverage. If I have waived any coverage offered to me or my dependents, my signature is evidence of this action.						
I hereby waive coverage for (check all that apply):	I decline to apply for group coverage because of:					
Medical for: Myself My spouse My dependent child(ren) Dental for: Myself My spouse My dependent child(ren)	Spousal coverageMedicare supplement					
Basic Life for: O Myself O My spouse O My dependent child(ren)	O Individual coverage					
Vision for: O Myself O My spouse O My dependent child(ren)	O Coverage under another carrier's plan provided by my employer					
Health Savings Account for: O Myself	O Other:					

First name:

TX-72000-WV 5/2008

Agreement

True and complete acknowledgement

Waiver (refusal of coverage)

I understand, agree and represent:

• I have read this document or it has been read to me and answers provided are true and complete to the best of my knowledge and belief.

Last name:

- Neither my employer nor the agent can waive any question, determine coverage or insurability, alter any contract or waive any of Humana's other rights and requirements.
- If this application for coverage is accepted, coverage will be effective on the date specified by Humana on the certificate of coverage/certificate of insurance. If I have a new dependent as a result of a qualifying event, I may in the future be able to enroll myself or my dependents provided I request enrollment with in 31 days after the qualifying event.
- In the event that I should decide to apply for coverage hereafter, that subsequent application shall be subject to the applicable terms and conditions of the master group contract(s) or plan provisions which may require additional limitations and waiting periods.
- I may be required to furnish, at my own expense, evidence of health status satisfactory to Humana. This information will be used only for rating and administrative purposes and not for purposes of eligibility for coverage.
- If I am declining coverage for myself or my dependents (including my spouse) because of other coverage, I may in the future be able to enroll myself or my dependents provided that I request enrollment within 31 days after my other coverage ends.
- If any deductions are required for this coverage, I authorize those deductions from my earnings. If selecting the Health Savings Account (HSA), I authorize Humana or its banking partners to provide my account number to my employer for the purposes of depositing any contributions.
- Any intentional misrepresentation contained herein relied on by Humana may be used to reduce or deny a claims or void the contract within the contestable
 period if such intentional misrepresentation materially affected the acceptance of the risk.
- In the event that I should decide to apply for HMO or POS coverage hereafter, I will only be eligible at the group's open enrollment period, unless I meet one of the exceptions of the late enrollee provisions. In the event that I should decide to apply for PPO, Classic or Indemnity coverage hereafter, Humana reserves the right to impose a 12-month pre-existing limitation.
- Any intentional material false statement, misrepresentation or omission contained herein relied on by Humana may be used to reduce or deny a claim or void the contract within the contestable period if such intentional misrepresentation or omission materially affected the acceptance of the risk.
- For small employer groups, I understand that any misstatements of health status will not be used to cancel, non-renew or void my medical coverage under this policy or plan but may result in an increase in medical premiums following a written notice as required in the Policy or Group Contract.

Authorization

I authorize any third party to have information regarding myself and my dependents. This includes any medical or non-medical information and to share any and all such information with Humana, its reinsurer or its legal representatives, and its affiliates.

My dependents and I understand and agree:

- The information obtained by use of this authorization may be used by Humana to make claims determinations, determine eligibility for coverage, eligibility for benefits under an existing policy and plan administration.
- Any information obtained will not be released by Humana to any person or organization except to reinsuring companies, the Medical Information Bureau, Inc. or other persons or organizations performing health care operations or business or legal services in connection with an application, claim or as may be otherwise lawfully required, or as I (we) may further authorize. Once personal and health (including medical, dental and pharmacy) information is disclosed pursuant to this authorization, the recipient may redisclose it and the information may not be protected by federal and state privacy requirements.
- A photographic copy of this authorization shall be as valid as the original.
- This authorization shall be valid for two years from the date shown below and I have the right to revoke this authorization at any time by writing to Humana's Privacy Office.

This document, together with any supplements, will form part of any contract and be the basis for any certificate of coverage/certificate of insurance issued. TX-72000-AA 5/2008

TX-72000 5/2008 3 Reorder# TX-51340-SB 11/2008

Last name:	First name:

Required Disclosure Notice for PPO & HMO Consumer Choice Benefit Plans for groups with 2-99 employees

Below is the Required Disclosure Notice for Group PPO & HMO Consumer Choice Benefit Plans Issued in Texas. To obtain a copy of the required Consumer Choice Disclosure Notice for Consumer Choice POS Benefit Plans Issued in Texas, please consult your insurance agent.

If your employer has selected the Consumer Choice PPO Benefits Health Plan, Consumer Choice HMO Benefits Health Plan or the Consumer Choice POS Benefits Health Plan, your plan in whole or in part does not provide state-mandated health benefits normally required in Texas health benefit plans.

A consumer choice standard health benefit plan may provide more affordable health benefits for you although, at the same time, it may provide you with fewer health benefits than those normally included as state-mandated health benefits in Texas health benefit plans. Please consult with your Benefit Administrator to discuss the state-mandated health benefits that are reduced and/or excluded.

Excluded PPO State Mandates
Chemical & Alcohol Dependency

TMJ

Home Health Care Serious Mental Illness

Invitro

Speech & Hearing

Excluded HMO State Mandates

Chemical & Alcohol Dependency Oral Contraceptive Drugs & Devices

TMJ

Serious Mental Illness

Invitro

The Consumer Choice Health Benefit Plan may include requirements and/or restrictions on deductibles, coinsurance, copayments, or annual or lifetime maximum benefit amounts that differ from other PPO & HMO plans. I understand that I may obtain from the Department of Insurance a consumer brochure with more information on Consumer Choice Health Benefit Plans, either by visiting the TDI website at www.tdi.state.tx.us/consumer/index.html. or by calling 1-800-252-3439.

By signing this application, I acknowledge that I was offered the opportunity to apply for an accident and sickness insurance policy or evidence of coverage in the same category that most closely approximates the consumer choice health benefit plan offered.

TX-72000-NOTICE 5/2008

Signature - please sign below if enrolling or waiving group coverage.					
If you decide not to sign this authorization, Humana cannot complete your plan enrollment or determine your premium rate due to the					
inability to obtain the necessary information.					
Employee or legal representative signature:	Date:				
Name and relationship of legal representative:					
TX-72000-SA 5/2008					

TX-72000 5/2008 4 Reorder# TX-51340-SB 11/2008